



MYRTLE BEACH POLICE DEPARTMENT

ADMINISTRATIVE REGULATIONS AND OPERATING PROCEDURES

Subject: *Disaster Response and Recovery Plan*

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107-C

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Approved By:

PURPOSE

To provide guidance to the Department in the preparation for and response to a major disaster such as a hurricane. It should be understood that not every possible contingency for such a catastrophic event can be anticipated, but this plan attempts to consider the experiences of our own agency and others when dealing with hurricanes, floods, major fires, etc., in formulating a coordinated plan of action. The Department has also adopted the Myrtle Beach Hazardous Weather Action Plan developed by the National Weather Service as a guide to our response (see attached).

AUTHORITY AND RESPONSIBILITY

1. Authority and responsibility for disaster operations are provided by State statute, County and City ordinances, and County and City emergency plans. The City of Myrtle Beach Basic Emergency Plan assigns the following duties to the Chief of Police:

- A. Provide law enforcement services;
- B. Provide evacuations;
- C. Provide communications;
- D. Provide traffic control;
- E. Provide warning systems;
- F. Augment search and rescue; and
- G. Augment recovery and identification of victims.

PROCEDURE

1. Hurricane and Tropical Storm Threat - Whenever a named tropical storm forms in the Western Atlantic Ocean, the Caribbean Sea or the Gulf of Mexico, the Department shall begin preparations for disaster response and recovery operations.

- A. The Chief of Police shall convene a meeting of the Command Staff to receive an updated weather forecast of the potential threat posed by the storm to the City of Myrtle Beach and to review the responsibilities of each member of the Command Staff for response and recovery preparations. Each member of the Command Staff shall ensure that pertinent information is relayed to his/her subordinates in a timely manner.
- B. The Chief of Police shall contact the City Manager to discuss preparations that require interdepartmental cooperation. Each member of the Command Staff shall contact those other City departments that he/she normally works with to advise them that additional demands for service may be forthcoming because of storm-related preparations.

SUPPORT SERVICES DIVISION

1. The Captain of Support Services shall ensure that the Support Services Division, Communications / Detention Section, Records Section and Property & Evidence Section make all necessary preparations for emergency operations.

2. The Support Services Captain shall ensure that all necessary facilities, vehicles, equipment and supplies are ready for use under severe weather conditions. These responsibilities include but are not limited to:

- A. Making advance arrangements with Building & Maintenance to secure windows and doors at the Law Enforcement Center. See attached.
- B. Making arrangements to have the emergency generators tested under load and to have an adequate fuel supply; making sure that the Uninterruptible Power Supply (UPS) is operational. To procure back-up portable generators from City Services. See attached.
- C. Making arrangements with Vehicle Maintenance to have the maximum number of police vehicles operational if needed for emergency deployment;

- D. Conducting an inventory of all critical equipment and supplies, such as batteries, flares, rain gear, etc., and making sure adequate quantities of each are readily available.
- E. Reviewing assignments and work schedules with all Support Services Division personnel, verifying that current contact information for each employee is on file in the Communications Section and on file in Administration records.
- F. Making sure that all files, computer equipment, and other vulnerable items in the Support Services Division can be quickly secured for severed weather conditions. See Annex. "MIS Hurricane Preparedness Plan". See attached.
- G. Ensure the Detention Staff is following guidelines and procedure set for in SOP's and SCDOC Standards. See Annex 1022h and 2090.
- H. Ensure necessary food, drink and ice supplies have been ordered or arrangements have been made by other departments within the City.
- I. The Support Services Captain shall ensure that all radio equipment and Communications Section personnel are prepared for emergency operations. These responsibilities include but are not limited to:
 - 1) Working with the Radio Shop to ensure that the maximum number of spare radios and spare batteries are available if needed for emergency operations.
 - 2) Reviewing emergency communications procedures in the event of the failure of the radio system, telephone services, or computers.
 - 3) Ensure that all updated employee contact information from other divisions is available in the event of a recall.
 - 4) Ensure that all preparations have been made to quickly set up a backup communications center.
 - 5) Ensure that radio repair technicians will be immediately available during and immediately after severe weather conditions.
 - 6) Building Maintenance
 - a. Remove all movable objects from around building.
 - b. Check for security of all doors and windows.
 - c. Ensure that all metal storm shutters are ready to be installed.
 - d. Ensure that all items near vulnerable areas are moved and secured.
 - 7) Vehicle Maintenance
 - a. Work with Uniform Division Captain to have all spare vehicles stored in designated places.
 - b. Ensure precautions have been taken to protect remaining vehicles and their equipment.

- c. Check with vehicle maintenance to ensure that all vehicles on patrol are in top condition.
- d. Ensure there is an adequate supply of "Fix A Flat" tire repair on hand.
- 8) Support Services Division Assignments and Necessary Information:
 - a. Ensure that each Detention Supervisor has an updated list of all personnel and how they can be reached.
 - b. Ensure that each Detention Supervisor has an updated copy of the work schedule.
 - c. Ensure that each employee of the Support Services Division has access to a copy of the Disaster Response and Recovery Plan. A copy will be made readily available for each officer.
- 9) Food Service and Ice Supplies:
 - a. Ensure Purchasing has placed orders for the necessary amounts of food and drink.
 - b. Ensure Purchasing will deliver Ice Box, coolers and ice.
 - c. Ensure other arrangements has been made by other Departments within the City or we proceed with a & b.
- 10) Generator:
 - a. Generator is tested automatically every Monday, (530 to 0600 Hrs), for operational readiness.
 - b. Generator is under a maintenance contract.
 - c. Checklist for Generator:
 - 1. Check Fuel
 - 2. Check battery condition (under contract)
 - 3. Review Detention SOP #1022(g). See Annex., See Emergency Preparedness: Page #1, Item 2.

J. **RADIO / COMMUNICATIONS SECTION**

- 1) Radio is on Generator System.
- 2) In case of failure of the 800 Sysem, immediately go to the Conventional Channel.
- 3) Ensure that the emergency generator for the Patricia Grand Hotel, (2710 N Ocean Blvd), is working properly for the Conventional Channel.

INVESTIGATIONS DIVISION

1. The Investigative Division Commander shall assign a sufficient number of Detectives to handle major crimes during emergency operations. These responsibilities include but are not limited to:

- A. Reviewing assignments and work schedules with all Investigative Division personnel; verifying that current contact information for each employee is on file in the Communications Section and is on file in Administration records.

- B. Reviewing major crime procedures with all affected personnel;
- C. Making sure that all files, computer equipment and other vulnerable items in the Investigative Division can be quickly secured in the event severe weather conditions do materialize.
- D. Investigative Division personnel shall be assigned to the Uniform Division Commander for deployment as needed. Division personnel will be scheduled to provide security at the city employee shelter at HGTEC-Conway Campus. A minimum of two employees from the division will be assigned. The Division Commander or his/her designee will be responsible for preparing a work schedule to accommodate this need. Personnel will be prepared to remain at the site until such time it is deactivated. They should pack their assigned vehicles with required clothing and personal hygiene items that they will need during such an assignment. Personnel can expect to work 12-hour shifts. Any deviation from the 12-hour shift will be pre-approved by the Division Commander or his/her designee.
- E. Coordinate the assignment of Division personnel to assist with re-entry posts as outlined in section entitled "Post Storm Re-entry Plan".
- F. City of Myrtle Beach Re-Entry Procedures:
 - 1) Immediately after the Mayor declares that people may re-enter our city, the Police Department's Investigations Division is responsible for setting up re-entry checkpoints in accordance with Horry County re-entry procedures.
 - 2) The Police Department has budgeted for and stores the majority of items needed to supply the re-entry points; however, there are certain bulk items that will be stored with other City Divisions that will need to be transported to re-entry points. Such items may be traffic cones, barricades, etc.
 - 3) The Police Department's Investigations Division will coordinate with Public Works, Street Department or other City Services prior to the re-entry order to ensure that these items are brought to re-entry points in advance of the implementation.

UNIFORM DIVISION

1. The Uniform Division Commander shall ensure that all preparations have been made for field operations in the event that severe weather conditions do in fact materialize. These responsibilities include but are not limited to:

- A. Reviewing assignments and work schedules with all Uniform Division personnel; verifying that current contact information for each employee is

on file in the Communications Section and on file in Administration records;

- B. Making sure that all files, computer equipment and other vulnerable items in the Uniform Division can be quickly secured in the event severe weather conditions do in fact materialize;
- C. Reviewing recall, evacuation notification and traffic control plans with all Uniform Division employees.
- D. Prepare the Substation and Special Operations Buildings for emergency conditions.

ADMINISTRATIVE DIVISION

1. The Administrative Division Commander shall ensure that all preparations have been made for field operations in the event that severe weather conditions do in fact materialize. These responsibilities include but are not limited to:

- A. Reviewing assignments and work schedules with all Administrative Division personnel; verifying that current contact information for each employee is on file in the Communications Section and on file in Administration records;
- B. Making sure that all files, computer equipment and other vulnerable items in the Administrative Division can be quickly secured in the event that severe weather conditions do in fact materialize;
- C. Reviewing recall, evacuation notification and traffic control plans with all Administrative Division employees;
- D. Coordinate with the Support Service Commander to prepare Police Department Annex for emergency conditions during storm to include vehicle storage, equipment and personnel.

SUPERVISORY STAFF

1. All Supervisory Staff shall ensure that their subordinates are prepared for operations in the event of a weather emergency or other natural or man-made disaster. These responsibilities include but are not limited to;

- A. Verifying the contact information for each subordinate and providing the updated information to the Communications Center and Administration for their records;

- B. Briefing all subordinates on how to prepare themselves, their families and their homes for hurricane/tropical storm conditions;
- C. Reviewing applicable aspects of the Disaster Response and Recovery Plan with all subordinates; and
- D. Inspecting all issued uniforms, equipment and supplies of each subordinate and arranging for immediate repair or replacement through the Property & Evidence Section as needed.

ALL PERSONNEL

1. All employees shall ensure that they are available and prepared to perform their assigned duties in the event of a weather emergency or other disaster. These responsibilities include but are not limited to:

- A. Making sure those proper and reliable arrangements have been made for securing their homes and evacuating their families, if required;
- B. Making sure that all issued uniforms, equipment and supplies are available and operational;
- C. Making sure that they are familiar with all relevant sections of the Disaster Response and Recovery Plan; and
- D. Making sure that they are readily available for recall and extended duty if circumstances require.

HURRICANE STATUS

1. The Chief of Police shall determine if an Alert Level One is to be issued. The Uniform Division Commander should determine if an Alert Level Two is to be issued. The levels of response or alert are as follows:

- A. Alert Level Two – An Alert Level Two is a partial mobilization of off-duty personnel accomplished by calling part or the entire next scheduled shift to duty early and/or by holding part or the entire current shift over beyond the end of the scheduled duty hours.
- B. Alert Level One -- An Alert Level One is a total mobilization of the department's resources on a twelve-hour shift basis. All holidays, days off and vacation leaves are automatically canceled for the duration of the Alert Level One unless the employee has received an exemption from recall. The Chief of Police shall determine if an Alert Level One is to be issued, and the Division Commanders shall be responsible for notification of personnel assigned to their division.

2. Hurricane Watch - When a hurricane watch is issued for the Grand Strand area, the Department shall complete all preparations for disaster response and recovery operations.

- A. The Chief of Police shall convene a meeting of the Command Staff to receive an updated weather forecast of the potential threat posed by the storm to the City of Myrtle Beach, to report on the status of the Department's preparations and to review the responsibilities of each member of the Command Staff for response and recovery operations.
- B. The Chief of Police will advise the Command Staff of the alert level the Department is operating under. Each member of the Command Staff shall ensure that pertinent information is relayed to his/her subordinates in a timely manner.
- C. All Supervisory Staff shall brief their subordinates on the weather forecast and the status of preparations. They shall review with their subordinates the applicable portions of the recall, evacuation, traffic control and shelter security plans. They also shall review with their subordinates any changes from the normal departmental or divisional operations that may result from emergency operations.
- D. All schools, out-of-town travel and voluntary leaves shall be canceled for the duration of the emergency. All employees who are already attending schools or are out of town or on voluntary leave shall be recalled to duty with their assigned sections. All employees who are in schools, or out of town or on voluntary leave shall be responsible for monitoring weather developments in the Myrtle Beach area, and they will promptly contact their immediate supervisor upon learning that a hurricane watch or warning has been issued for the Grand Strand area. Although the Chief of Police, or his/her designee, may authorize one or more absent employees to be exempt from such a recall, each situation will be considered on a case by case basis and this does not exempt the employee from calling in and touching base with his/her supervisor as outlined elsewhere in this regulation. In evaluating the need to recall all personnel who are voluntarily out of town, the following circumstances will be considered as the Chief makes that decision: The level of the threat; the potential for damage; the crucial manpower needs to address the emergency immediately following its occurrence; the long term recovery assessment and related issues. Because of the potential for our area of the country to experience some type of weather-related emergency during the annual hurricane season, each supervisor is required to consider the Department's need to keep personnel close at hand during this time. They will also be expected to limit the number of personnel who will be planning to be out of town during the Atlantic Hurricane Season, or otherwise limit their approval for such leave and

training opportunities that are being requested during this time of year. For those circumstances where a supervisor believes that the employee who is requesting an absence has a rare travel opportunity, that supervisor will use his/her chain of command to request that the Chief reviews the request prior to approval. The purpose for this would be to try to establish some recall parameters for that particular request so that the employee will know if and when he/she would be subject to mandatory recall during the absence. Any and all limitations agreed to with regard to mandatory recall would become null and void in the event of a catastrophic incident. In this case, all personnel who are on voluntary absences would be required to immediately return to duty.

- E. All extra-duty assignments or secondary employment shall be canceled for the duration of the emergency, at the direction of the Chief of Police and in coordination with the Strategic Planning Division Lieutenant.

3. Hurricane Warning - When a hurricane warning is issued for the Grand Strand, all preparations should be complete and all emergency plans should be implemented.

- A. The Chief of Police should convene regular meetings of the Command Staff at least twice each day throughout the emergency.
- B. All Command Staff personnel should report to their assigned duty posts.
- C. All operational personnel shall be deployed to their various assignments. Supervisory staff will provide briefings and written task orders for each specific duty.
- D. The traffic control plan shall be implemented as needed and shall be fully implemented at notification of mandatory evacuation.
- C. The evacuation notification plan shall be implemented.

GENERAL OPERATIONS

1. Order to Halt Operations - When weather reports indicate sustained winds in the immediate area have reached or exceeded 55 m.p.h. or when personal observation and reports from Field Supervisors indicate weather conditions have become exceedingly hazardous, the Chief of Police or his/her designee shall order all field operations to cease and shall direct all personnel to report to their assigned shelters. All personnel will take shelter immediately, and no units will respond to any calls for service or undertake any field operations until the storm has passed and the Chief of Police or his/her designee has ordered the resumption of field operations.

- A. The Communications Center shall conduct a mandatory roll call of all units when the order to cease field operations is given and shall document the responses received. A log will also be maintained in the Communications Center showing where each unit has signed off and out of service.

2. Order to Cease – When the order to cease field operations has been issued by the Chief of Police or his/her designee, all vehicles will be parked at one of the following assigned areas:

- Inside Convention Center Exhibition Hall
- Police Department Annex
- Market Common Parking Garage
- Fire Station #2 – 5338 North Kings Highway or
- Fire Station #5 – 804 79th Avenue North

3. Recovery - After the storm has passed, when sustained winds are determined to be less than 55 m.p.h. and weather conditions have returned to acceptable risk levels, the Chief of Police or his/her designee shall order the resumption of field operations.

- A. The Communications Center shall conduct a mandatory roll call of all personnel by whatever means of communication are available (radio, landline, cellular phone, etc.). If all communications are out, supervisors should try to contact all of their subordinates in person. All employees are required to make every effort to contact the Department if they have not been able to respond to the roll call.
- B. The Communications Center shall maintain a log of the responses received to the mandatory roll call upon resumption of operations. Supervisors shall report the name of each employee that they have accounted for to the Communications Center.
- C. The shift Commander shall assign one team of officers to search for any personnel who are not accounted for and BOLO information concerning these unaccounted for personnel shall be distributed to all units. The Communications Center shall be notified and shall record each employee subsequently located.

4. Order Maintenance - The shift commander shall immediately assign teams of officers to respond to urgent calls for service and to patrol for persons who may be in need of emergency assistance, using whatever means of transportation is available. Special teams should be assigned to respond to reports of looting.

5. Traffic Control – The shift commander shall work with the Police Command Post to organize teams of officers for traffic control at major intersections.

6. Security - The shift commander shall work with the Police Command Post to organize teams of officers for security at key locations throughout the City.

7. Discontinuing Alert Level One - As soon as sufficient outside resources are available and conditions have been stabilized, the Chief of Police or his/her designee shall order the 12-hour platoon system discontinued and normal work schedules resumed, including regular days off. Whenever possible, brief leaves from duty should be authorized for personnel whose families and homes have suffered as a result of the storm.

A. The Support Services Commander shall coordinate the inspection of all facilities and equipment for storm damage and shall work with Building Maintenance and the Motor Pool to speed any needed repairs.

B. The Support Services Commander shall work with the Radio Shop to speed repair and replacement of damaged communications equipment.

8. Rapid Recall - In the event of a tornado or other disaster that strikes without advance warning, the Myrtle Beach Police Department must be prepared to respond quickly, making the greatest use of available personnel and other resources.

A. Upon determining that the emergency requires additional personnel beyond those on duty at the time, the supervisor in charge shall notify the division commander and request an immediate recall. The supervisor will supply the division commander with the following information:

- 1) Type of emergency and its location;
- 2) Number of casualties, if any, including type and severity of injuries;
- 3) Number of citizens in danger and if evacuation is recommended;
- 4) Traffic and crowd control requirements;
- 5) Additional personnel needed to control the situation; and
- 6) Estimated duration of the emergency.

B. The Duty Supervisor will then contact the identified responding Section supervisor to initiate recall procedures. The Section Supervisor shall contact each member of the department identified by the Duty Supervisor for recall. A log will be kept of each contact attempted and made. At the time of notification, the following information will be provided:

- 1) Where they should report;
- 2) To whom they should report;
- 3) Type of uniform required;

- 4) Any special equipment requirements (helmets, batons, gas masks, etc.); and
 - 5) Estimated duration of assignment.
- C. When notified of an emergency recall, all personnel will bring with them all issued equipment. Upon arrival at the assembly area, personnel will be issued any supplemental equipment required to complete the assignment.
 - D. The Division Commanders shall advise the Chief of Police of the situation and the actions being taken. The Chief of Police or his designee will notify the City Manager of any police-related emergency situations that require assistance from other City departments.
 - E. Upon learning of a major emergency that is likely to result in a recall of personnel, all off-duty employees shall contact the Department to see if they will be required for duty and will provide their location and a phone number where they can be reached.

9. EOC Assignments

- A. Horry County EOC: Administrations Lieutenant and Street Crimes Lieutenant
- B. City EOC: Strategic Planning Capatin and Lieutenant

10. Modification of Plan - The Department recognizes that every contingency of an emergency situation cannot be foreseen. Modifications of the Emergency Alert, Recall and Deployment Plan during the emergency may be necessary to accomplish the Department's mission under rapidly changing circumstances. However, the potential consequences of any modifications on the coordinated efforts of the Department must be carefully considered.

- A. After every implementation of the Emergency Alert, Recall and Deployment Plan, an after-action critique shall be prepared by the commander of each division and submitted to the Chief of Police for review.

TRAFFIC CONTROL

1. Traffic Control Locations - The City of Myrtle Beach Preparedness Plan mandates the control of numerous intersections during an evacuation order. The following is a list of the mandated traffic control posts that must be established by this Department during an evacuation order & the number of personnel for each 12-hour period:

A. US 17 Business & S Ocean Blvd / Farrow Blvd	1
B. US 17 Bypass & SC 707	4
C. US 17 Business & 3 rd Ave S	2
D. Hwy 15 & 3 rd Ave S	1
E. US 501 & 3 rd Ave S	2
F. US 501 & Robert Grissom Pkwy	2
G. US 501 & Seaboard Street	2
H. US 17 Business & US 501 (Main Street)	2
I. US 501 & Oak St	1
J. US 501 & Broadway	2
K. US 17 Business & Mr. Joe White Ave	2
L. US 17 Bypass & Mr. Joe White Ave	2
M. US 17 Business & 21st Avenue North	2
N. 21st Avenue North & Oak Street	1
O. 21st Avenue North & US 17 Bypass	2
P. 29 th Ave N & US 17 Bypass	2
Q. US 17 Business & 38 th Ave N	2
R. 38 th Ave N & Oak St	2
s. 38 th Ave N & US 17 Bypass	2
T. 48 th Ave N & Robert Grissom Pkwy	2
U. 48 th Ave N 7 US 17 Bypass	2
V. 62 nd Ave N & US 17 Bypass	1
W. 79 th Ave N & US 17 Bypass	1
X. US 17 Business & US 17 Bypass (North city limits)	2
Y. Harrelson Overpass/City Limits	3
Z. Hwy 501/US 17 Bypass	3

2. Traffic Control Plans - Task orders have been prepared for each of the above-mentioned locations and will be distributed in the event of an evacuation order.

- A. There will come a time when all traffic control units will be ordered to secure their posts and take shelter. If conditions will not permit personnel to return to the Law Enforcement Center, then personnel go to their pre-assigned location as covered in the Order to Cease operations section.

EVACUATION PROCEDURES

1. Evacuation Orders - Evacuation orders will be issued by the Governor. Upon the issuance of an evacuation order, the Myrtle Beach Police Department will implement its evacuation plan. The Department, within the limits of its resources, will attempt to make a general notification to the public when an evacuation order is issued; however, individual, door-to-door notifications may not be possible.

2. Evacuation Routes – The designated evacuation routes for the City of Myrtle Beach are as follows: All residents and visitors located South of Mr. Joe White

Avenue and North of Myrtle Beach International Airport will exit via US 501 North. All residents and visitors located Southward Of Myrtle Beach International Airport through Surfside will take SC 544. North of Mr. Joe White Avenue will exit via US 17 Bypass North to SC 22 West.

3. Residents Needing Assistance - Officers will not assist people in evacuation from their homes. Any requests for assistance should be forwarded to the Fire Department. If the Fire Department requests Police assistance, the Operations Commander of the Myrtle Beach Police Department in the Emergency Operations Center/Police Command Post will evaluate and assign personnel based on the situation.

4. Use of Force Arrests - Officers will not force citizens from their homes. Because of the limited facilities that will be available, officers should use great discretion in making physical arrests in any situation. Officers shall notify their supervisor when making any physical arrest.

5. Citizen Inquiries - Officers should make themselves familiar with local Red Cross shelters and the Traffic Control Plan so they can respond to citizen inquiries.

6. Announcement - Officers alerting citizens of the evacuation order should announce: "A mandatory evacuation has been declared. Please leave the area."

7. Notification Log - Upon completing the notification of each area or mobile home park, the officer shall notify the Communications Center, which will maintain a log of areas where notification has been made.

EVACUATION ZONES

1. Zone A – All areas east of US Business 17 (Kings Hwy), up to intersection with US Business 17 and then all areas east of Business 17 to the northern county line.
2. Zone B – All areas south of Hwy 707 and Longwood Drive, including all areas in Longwood Plantation to the Waccamaw River and all areas east of US17 By Pass to US 17 Business (North Kings Hwy) and all areas east of US 17 (North Kings Hwy) to the northern county line.
3. Zone C – All areas between Hwy 701 and Hwy 544, south of Brown's Chapel Avenue and Hwy 814, plus all areas east of Hwy 31 to Hwy 90 and all areas east of Hwy 90 to US 17 to the northern county line.

COMMUNICATIONS PROCEDURES

1. Hurricane Watch - When a Hurricane Watch is issued, the Communications Section will be notified by the National Warning System (NAWAS) line, the National Weather Service Teletype or by phone from the Horry County Emergency Operations Center.

A. Upon notification that a Hurricane Watch has been issued, the Communications Supervisor will carry out all instructions to initiate alert and recall procedures.

2. Recall Procedures - When an alert and recall is ordered by the Chief of Police, each Division Captain shall be responsible for notifying the personnel assigned to their Division by using their Chain of Command.

A. All personnel responding to a recall situation shall sign on the radio and notify the Communications Center that they are available for service using the Main Dispatch talk group.

3. Radio Group and Dispatching Assignments

A. As soon as sufficient personnel are available, the Communications Supervisor shall assign individual radio groups and dispatchers for the following functions:

- 1) Patrol
- 2) Special Operations
- 3) Traffic Control Posts
- 4) Any other operation as determined by Division Commanders in conjunction with the Communications Supervisor.

B. Tactical radio groups without dispatchers shall be assigned for shelter security operations and any other function requiring extensive unit-to-unit transmission.

C. The Communications Supervisor will begin preparations to secure equipment and files in the event that the Communications Center must be evacuated because of the storm.

4. Post Storm Communications - Communication capabilities following the storm will be determined by the extent of damage to radio and telephone equipment. Staff will develop or select options based on the circumstances existing in the aftermath of the disaster. The following options currently exist or are being considered:

- A. Continuing normal operations (trunked system);
- B. Use of statewide mutual aid frequency;
- C. Use of Talk Around channel;
- D. Use of cellular phones.

5. Mandatory Roll Call - The Communications Center shall conduct mandatory roll call of all personnel by whatever means of communications are available (radio, landline, cellular phone, etc.). If all communications are out, supervisors should try to contact all of their subordinates in person. All employees are required to make every effort to contact the department if they have not been able to respond to the roll call.

- A. The Communications Center shall maintain a log of the responses received to the mandatory roll call upon resumption of operations. Supervisors shall report to the Communications Center each subordinate they have accounted for.
- B. The on-duty Patrol Lieutenant shall assign one team of officers to search for any personnel not accounted for and BOLO information shall be distributed to all units. The Communications Center shall be notified and shall record each employee subsequently located.

6. Post Storm Re-Entry Plan - Following a declaration by the Governor and/or local government authority of a State of Emergency for the City of Myrtle Beach, entry will be controlled and regulated by members of State and local law enforcement augmented by the National Guard. Entry guidelines will be dictated by the circumstances. Assigned members of the Myrtle Beach Police Department Investigative Division will act as liaison representatives at the points of entry and facilitate the entry of City employees (essential personnel) and other approved recovery personnel working within the guidelines established by the State Emergency Management Plan and in conjunction with County and local agreements. Department representatives will communicate with the County EOC and City EOC to facilitate the prompt response of essential personnel to the recovery effort. Once entry is allowed into the City, certain restrictions and prohibitions will be established by the emergency powers afforded to Council and the Mayor and will be enforced by the Police Department until withdrawn.

TASK ORDERS FOR EVACUATION POSITIONS DETAILS

US 17 Business & S. Ocean Blvd / Farrow Parkway

Northbound, westbound and southbound traffic will be directed west.

US 17 Bypass & SC 707

No eastbound traffic will be allowed to enter Farrow Parkway. All traffic traveling eastbound on SC707 will be directed south onto US 17 Bypass. Traffic southbound will either continue south on US 17 Bypass or west on SC 707. Northbound traffic will be directed north and west until determined to stop northbound traffic.

US 17 Bypass and Harrelson Blvd.

Harrelson Blvd. is not an evacuation route and the purpose of this position is to enhance flow of traffic in the evacuation routes. The ramps from 17 Bypass onto Harrelson will be blocked and no traffic will be allowed to exit from 17 Bypass onto Harrelson. Traffic traveling west on Harrelson Blvd will continue west; traffic traveling east on Harrelson will be directed south onto US 17 Bypass.

US 17 Business & 3rd Avenue South

All traffic will be directed West onto 3rd Avenue South with the exception of traffic traveling East on 3rd Avenue South, which will be directed South on US 17 Business.

Hwy 15 & 3rd Avenue South

All traffic will be directed West on 3rd Avenue South with the exception of traffic traveling East on 3rd Avenue South, which will be directed South on Hwy 15.

US 501 & 3rd Avenue South

All traffic will be directed West on US 501 with the exception of traffic traveling East on US 501, which will be directed East onto 3rd Avenue South.

US 501 & Robert Grissom Pkwy

All traffic will be directed West on US 501 with the exception of traffic traveling East on US 501, South onto Robert Grissom Parkway.

US 501 & Seaboard Street

All traffic traveling West on US 501 will continue west. All traffic traveling East on US 501 will be directed south on to Seaboard Street. All traffic on Seaboard will be directed West on to US 501.

US 17 Business & US 501 (Main Street)

Southbound traffic on Kings Hwy will be directed west on to Hwy 501. Northbound traffic at 8th Ave North will be directed west to Hwy 501. Eastbound traffic on Main Street will be directed south onto Kings Hwy. No traffic will be allowed to travel north on Main St or Kings Hwy at 8th Ave North.

US 501 & Oak Street

All traffic will be directed West onto US 501 with the exception of eastbound traffic on US 501, which will be directed south onto Oak St.

US 501 & Broadway

All traffic will be directed West on US 501 with the exception of eastbound traffic on US 501, which will be directed South onto Hwy 15.

US 17 Business & Mr. Joe White Avenue

All traffic will be directed West onto Mr. Joe White Avenue. Eastbound traffic approaching intersection will be directed South onto Kings Hwy.

US 17 Bypass & Mr. Joe White Avenue

All traffic traveling West on Mr. Joe White Avenue will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto Mr. Joe White Avenue from US 17 Bypass.

US 17 Business & 21st Avenue North

All traffic traveling West on 21st Avenue North and South on US 17 Business will be directed West onto 21st Avenue North. All traffic traveling East on 21st Avenue North will be directed to turn South onto 17 Business.

21st Avenue North & Oak Street

All traffic traveling West on 21st Avenue North will continue west. All traffic traveling north or South on Oak Street will be directed West onto 21st Avenue North. All traffic traveling east approaching intersection will be directed south onto Oak St.

21st Avenue North & US 17 Bypass

All traffic traveling West on 21st Avenue North will be directed to turn North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. Eastbound traffic approaching intersection will be directed south on US 17 Bypass. No traffic will be allowed to turn East onto 21st Avenue North from US 17 Bypass.

29th Avenue North & US 17 Bypass

All traffic traveling West on 29th Avenue North will be directed to turn North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. Eastbound traffic approaching intersection will be directed south onto US 17 Bypass. No traffic will be allowed to turn East onto 29th Avenue North from US 17 Bypass.

US 17 Business & 38th Avenue North

All traffic traveling West from Ocean Blvd will be directed north onto US 17 Business. All traffic traveling south on US 17 Business will be directed west onto 38th Ave North. All traffic traveling South on US 17 Business will be directed West onto 38th Avenue North. All traffic traveling North on US 17 Business will be directed west onto 38th Ave North. All traffic traveling East on 38th Avenue will be directed to turn South onto US 17 Business.

38th Avenue North & Oak Street

All traffic traveling North, South and West will be directed West on 38th Avenue North to Robert Grissom Parkway or US 17 Bypass. All eastbound traffic will be directed South onto Oak Street.

38th Avenue North & US 17 Bypass

All westbound traffic on 38th Avenue North will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. All traffic from Plantation Point will be directed North onto US 17 Bypass. No traffic will be allowed to go East onto 38th Avenue North from the Bypass.

48th Avenue North & Robert Grissom Parkway

Westbound traffic on 48th Avenue North may turn North onto Robert Grissom Parkway or continue West to US 17 Bypass. Northbound traffic on Robert Grissom Parkway may continue north to US 17 Bypass or SC 31. They may also be diverted west to US 17 Bypass if necessary. Eastbound traffic may be diverted North onto Grissom Parkway or SC 31. Keep this intersection clear and divert traffic as necessary.

****Note: Robert Grissom Parkway southbound lanes will be barricaded off from 48th Avenue North to Mr. Joe White Avenue. No traffic will be allowed to travel South on Robert Grissom Parkway between these two points.***

48th Avenue North & US 17 Bypass

All traffic traveling West on 48th Avenue North will be directed North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. All traffic exiting Myrtlewood Villas will be directed North onto US 17 Bypass. No traffic will be allowed to travel East onto 48th Avenue North from US 17 Bypass.

62nd Avenue North & US 17 Bypass

All traffic traveling West on 62nd Avenue North will be diverted North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto 62nd Avenue North from US 17 Bypass. Traffic traveling east approaching intersection will be directed north onto US 17 Bypass.

79th Avenue North & US 17 Bypass

All traffic traveling West on 79th Avenue North will be diverted North onto US 17 Bypass. All traffic traveling North and South on US 17 Bypass will continue in those directions. No traffic will be allowed to turn East onto 79th Avenue North from US 17 Bypass.

US 17 Business & US 17 Bypass (north city limits)

Allow all traffic traveling north to continue in that direction to SC 22. All southbound traffic will be diverted to US 17 Bypass. No traffic will be allowed South onto US 17 Business.

***Note:** Robert Grissom Parkway will be barricaded off from 48th Avenue North to Mr. Joe White Avenue in the southbound lanes. We will not have any officers at any of the intersections on Robert Grissom Pkwy other than Mr. Joe White Avenue and 48th Avenue North. The Evacuation Supervisor needs to monitor

these intersections. We are hoping that we can keep traffic down to manageable levels at our posted intersections and utilize Robert Grissom Parkway to move traffic north to SC 31 and US 17 Bypass.

The Evacuation Supervisor must keep in mind that we will have barricades at the following intersections that must be accounted for.

- 4 barricades at US 17 Bypass on northbound ramp leading to Harrelson Blvd.
- 4 barricades at US 17 Bypass on southbound ramp leading to Harrelson Blvd.
- 4 barricades at Seaboard & US 501
- 4 barricades at Seaboard & Mr. Joe White Avenue
- 4 barricades at Oak Street & Mr. Joe White Avenue (southbound lanes South of Mr. Joe White Avenue)
- 4 barricades at 21st Avenue North & Oak Street (southbound lanes of Oak Street South of 21st Avenue North)
- 4 barricades at 21st Avenue North & Robert Grissom Parkway
- 4 barricades at 29th Avenue North & Robert Grissom Parkway
- 4 barricades at 38th Avenue North & Robert Grissom Parkway
- 4 barricades at 48th Avenue North & Robert Grissom Parkway

A total of 40 barricades are needed.

Message Boards

The Police Department will place one message board at each end of the City Limits to warn motorists of the evacuation routes.

South – Message board to be placed at South City Limits near Myrtle Beach State Park:

USE FARROW PARKWAY EVACUATION ROUTE TO 17 BYPASS & SC 544

North – Message board to be placed at 17 Business & 17 Bypass merger at North City Limits:

NORTHBOUND TRAFFIC TO SC 22 WEST-US 501 NORTH-CONWAY

City message boards will be utilized and placed in the following locations with the appropriate messages.

US 17 Bypass North of 29th Avenue North (facing south)

NORTHBOUND TRAFFIC TO SC 22 WEST-US 501 NORTH-CONWAY

US 17 Bypass North of 29th Avenue North (facing north)

SOUTHBOUND TRAFFIC USE SC 544 TO US 501-CONWAY

MYRTLE BEACH HAZARDOUS WEATHER ACTION PLAN

Developed by the National Weather Service

Attachment to Myrtle Beach Police Department Policy & Procedure Number 107-A Disaster Response and Recovery Plan

NWS - Wilmington, NC Phone: 1-800-697-3901
Primary Warning Responsibility for **Horry** County / Myrtle Beach

NWS - Charleston, SC Phone: 1-800-897-0823
Backup Warning Responsibility

NWS - Columbia, SC Phone: 1-800-775-7199
Secondary Backup Warning Responsibility

Hazards / Risk Assessment

Horry County enjoys a mild, marine-influenced climate. During the summer, sea breeze-induced clouds normally develop in the late morning and move inland during the day. Thunderstorms are not uncommon, with an average of 9 reported storms per year causing damaging winds and/or dropping hail ranging from the diameter of pennies to baseball-size, mostly away from the immediate coast.

Tornadoes have been recorded in Horry County 34 times since 1955 -- nearly once per year, including 10 of F-2 strength (113-157 mph) and two of F-3 strength (158-206 mph), causing more than \$20M damage and more than 100 injuries. Waterspouts (usually weak tornadoes over the ocean) are sighted once or twice per year.

However, tropical cyclones pose the greatest threat to the area with their associated wind, storm surge and rainwater flooding. Although in the last 100 years only 4 hurricanes have made direct landfall, many have made near misses. Storm surge potential of more than 20 feet and high wind are a dire threat, especially to homes, businesses and hotels along the Grand Strand.

Flooding from heavy rains occurs a half-dozen times per year due to the relatively flat terrain, especially in paved urban areas. Hurricane rains in upstream areas are responsible for the worst flooding with the Waccamaw, Lumber and the Little Pee Dee Rivers prone to longer-term flooding.

Rip currents from long-period ocean swells catch inexperienced swimmers every year along the beaches of the Grand Strand, with 3 to 6 major events annually.

This information was gathered from the National Weather Service website:
<http://www.ncdc.noaa.gov/cgi-win/wwcqi.d11?wwevent~storms>

Warning Point Procedures

The Ted C. Collins Law Enforcement Center is the primary warning point and receives National Weather Service (NWS) watches and warnings via the State **SLED** system and relays

via radio and fax to the Emergency Operations Center (EOC) at the Myrtle Beach Convention Center.

EOA Activation

The EOC will be activated following a Hurricane Watch issuance and during extreme, long-term severe weather and winter weather events according to need under the circumstances.

Skywarn Spotter Activation

Through the morning Hazardous Weather Outlook product issuance, the NWS offices in Wilmington will alert Emergency Managers and Skywarn Spotters to prepare for a day when there is severe weather potential. When a Severe Thunderstorm Watch or Tornado Watch is issued, the NWS will request that Skywarn Spotters and the public relay information to NWS, 911 or local law enforcement, who in turn will relay the information to the NWS. Warning issuances alert Skywarn Spotters to respond as sightings occur. The NWS dedicated phone number for Severe Weather Reports is: 1-800-697-3901.

Skywarn Spotter Training

At least once every two (2) years, spotter-training meetings will be conducted for volunteer Skywarn Spotters, Amateur Radio operators, firefighters, law enforcement personnel and 911 center operators. The NWS will conduct much of the training, with County Emergency Management assisting in scheduling.

A list of Skywarn Spotters and phone numbers will be maintained with a star (*) next to names trained in the past 2 years.

Criteria for Local Warning System Activation

The National Weather Service will activate NOAA weather radio alarms at the issuance of Severe Weather, Flash Flood and Hurricane Watches & Warnings, as well as at the issuance of River Flood Warnings. County EM will coordinate activation of local sirens where local notification is necessary. TV and Radio media will relay EAS messages as issued, according to the NC Emergency Alert System State Plan. TV stations will run crawlers as Severe Weather and Hurricane Watches & Warnings are issued.

Annual Exercises

County Emergency Management will conduct at least one annual severe weather or hurricane exercise drill to test communications and coordination.